

E-mail: comsec@teignbridge.gov.uk

16 February 2023

PROCEDURES COMMITTEE

A meeting of the **Procedures Committee** will be held on **Wednesday, 22nd February, 2023** in the **Long Room, Old Forde House, Brunel Road, Newton Abbot, TQ15 4XX** at **10.00 am**

PHIL SHEARS
Managing Director

Membership:

Councillors Bullivant, Connett, H Cox, Daws, Haines, Khan, MacGregor, Nuttall (Chair), Parker (Vice-Chair), L Petherick and Thorne

Please Note: Filming is permitted during Committee meeting with the exception where there are confidential or exempt items, which may need to be considered in the absence of the press and public. By entering the meeting room you are consenting to being filmed.

A G E N D A

Part I

1. **Apologies for absence**
2. **Minutes of the previous meetings** (Pages 3 - 8)
To approve and sign the minutes of the meetings held on 30 September 2022 and 24 October 2022.
3. **Declarations of interest**
4. **Revisions to the Constitution** (Pages 9 - 114)

5. **Members Induction Programme**

(Pages 115 - 120)

6. **Training for councillors to serve on the Planning Committee**

Item added at the request of the Leader

Training for councillors to serve on the Planning Committee

The council's constitution permits Groups to changes their members serving on the planning committee. Changes are infrequent, but occasionally necessary. For example, changes in work patterns or jobs, ill health etc.

However, the planning service is currently not providing training to the ad-hoc replacement members, nor to councillors who missed the two 2-hour events arranged earlier in the year.

The effect of this lack of training is that councillors are not able to participate in the Planning Committee and the committee itself is under-capacity and is further affected if, for example, there is illness or absence among the committee members able to serve (although there can be substitution).

Procedures Committee is asked to:

1. Support the delivery of an urgent training event for all councillors who are currently not able to serve on planning, and also other councillors who wish to be 'planning approved' before the end of 2022.
2. Ensure there is in place regular training events so ad-hoc changes to planning committee membership can receive the necessary support to serve on the committee in a timely and supportive manner.
3. Investigate alternative training provision such as, for example, use of the Planning Advisory Service online modules perhaps combined with multiple choice responses to evidence the training has been undertaken.

If you would like this information in another format, please telephone 01626 361101 or e-mail info@teignbridge.gov.uk